

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Public General University Section  
www.shed.gov.bd

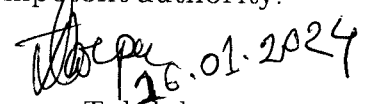
No. 37.00.0000.079.25.012.14.18

Dated: 16 January 2024

**Office Order**

The undersigned is directed to convey the sanction of the Honourable President and Chancellor for Professor Dr. A. S. M. Maksud Kamal, Vice Chancellor, Dhaka University travelling to Saudi Arabia from 19.01.2024 to 22.01.2024 or from the commencement of the travel for 04 (four) days (excluding travel time) to perform Holy Umrah on earned leave under the following terms and conditions:

- a) All expenses relating to the travel shall be borne by himself. There will be no financial involvement of the Government of Bangladesh or of the University;
  - b) He shall report back to the office on completion of the travel as mentioned above;
  - c) In the absence of Vice Chancellor, Professor Dr. Muhammad Samad, Pro-Vice Chancellor (Administration) shall carry out the routine functions of Vice Chancellor.
2. This order is issued with the approval of the competent authority.

  
26.01.2024

(Satarupa Talukder)  
Senior Assistant Secretary  
Phone-029512245  
E-mail: ds\_univ1@moedu.gov.bd

Distribution: (Not in accordance with seniority)

1. Principal Secretary, Prime Minister's Office, Dhaka.
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Dhaka.
3. Secretary, Public Division, Office of the Honorable President of Bangladesh.
4. Secretary, Security Services Division, Ministry of Home Affairs, Dhaka.
5. Professor Dr. A. S. M. Maksud Kamal, Vice-Chancellor, Dhaka University.
6. Additional Secretary, University Wing, Secondary and Higher Education Division, Dhaka.
7. Professor Dr. Muhammad Samad, Pro-Vice Chancellor (Administration), Dhaka University.
8. PS to the Hon'ble Minister, Ministry of Education, Dhaka.
9. PS to Secretary, Secondary and Higher Education Division, Dhaka.
10. Director General, Immigration and Passport Department, Dhaka.
11. Director, Hazarat Shah Jalal International Airport, Dhaka.
12. Registrar, Dhaka University.
13. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka.
14. System Analyst, ICT Cell, Secondary and Higher Education Division (requested to upload the Office Order on the Website).